

CHARLTON COUNTY COMMISSIONERS  
MINUTES  
THURSDAY, FEBRUARY 18, 2021  
BOC CONFERENCE ROOM  
6:00 P.M.

2/18/2021 - Minutes

1. CALL TO ORDER

Those present were: Chairman James Everett, along with Commissioners Alpha Benefield, Drew Jones, and Luke Gowen; County Administrator Hampton Raulerson; County Clerk Jenifer Nobles; County Attorney John Adams; and visitors as recorded hereafter. HR Clerk Becky Harden and Commissioner Jesse Crews were absent.

2. INVOCATION AND PLEDGE TO THE FLAG

Chairman Everett led the Invocation and Pledge to the Flag.

3. ADOPTION OF THE AGENDA

Commissioner Gowen made motion to approve the February 18, 2021 Agenda. Motion was seconded by Commissioner Jones, Board voted; motion carried unanimously.

4. ADOPTION OF MINUTES

Commissioner Jones made motion to approve February 4, 2021 Minutes. Motion was seconded by Commissioner Gowen, Board voted; motion carried unanimously.

5. FINANCIAL REPORT (SECOND MEETING)

Commissioner Gowen made motion to approve Financial Report. Motion was seconded by Commissioner Jones, Board voted; motion carried unanimously.

6. CONSIDER APPROVAL ADOPTION OF MILLAGE RATE

Commissioner Gowen made motion to adopt Charlton County Board of Commissioners millage rate and set tax levy at 18.42 mills and Charlton County Board of Education at 17.19 mills. Motion was seconded by Commissioner Jones, Board voted; motion carried unanimously. Copy of Tax Levy becomes integral part of Minutes.

Commissioner Benefield entered meeting at 6:05 p.m.

7. CONSIDER APPROVAL OF 2021 LIAISON APPOINTMENTS

Commissioner Gowen made motion to approve 2021 Liaison Appointments as follows:

Southern Georgia Regional Commission - Commissioner Everett

Health Board - Commissioner Benefield

Fire Board - Commissioner Crews

St. Marys' River Management Committee - Commissioners Benefield and Everett

Library Board - Commissioner Gowen and Benefield

Development Authority - Commissioner Gowen

Airport Authority - Commissioner Benefield

Chamber - Commissioner Gowen and Everett

Budget Committee - Commissioners Benefield, Gowen, and Everett

Recreation Board - Commissioner Crews

Motion was seconded by Commissioner Jones, Board voted; motion carried unanimously.

8. CONSIDER APPROVAL OF RESOLUTION TO CREATE CHARLTON E-911 ADVISORY BOARD

Commissioner Gowen made motion to approve Resolution to Create E-911 Advisory Board. Motion was seconded by Commissioner Benefield, Board voted; motion carried unanimously. Resolution becomes integral part of Minutes.

9. CONSIDER REAPPOINTMENT OF AL REED, DEVELOPMENT AUTHORITY, TERM ENDING 12/31/2024

Commissioner Gowen made motion to reappoint Al Reed to the Development Authority, term ending 12/31/2024. Motion was seconded by Commissioner Jones, Board voted; motion carried unanimously.

Ashley Gowen, Executive Director, Charlton County and City of Folkston Development Authority, was present and stated that both members, Al Reed and Josh Popham have served the county well and both have expressed a desire to continue as your representative to the Board.

10. CONSIDER APPOINTMENT OF DANA O'QUINN, DEVELOPMENT AUTHORITY, TERM ENDING 12/31/2024

Commissioner Gowen made motion to reappoint Josh Popham to the Development Authority, term ending 12/31/2024. Motion was seconded by Commissioner Jones, Board voted; motion carried unanimously.

Commissioner Benefield stated that the Board would like to hear from the various Boards and Committees during the year with updates.

11. CONSIDER APPROVAL OF BOARD OF ASSESSORS PROPOSALS

Commissioner Gowen made motion to approve GMASS Appraisal Maintenance Services Agreement to handle all of the Pre-Bill Mobile Home Assessments, for \$30,000.00 and Agreement for Services for parcel mapping services, for \$3,000.00 annually. Motion was seconded by Commissioner Benefield, Board voted; motion carried unanimously. Copy of GMASS Appraisal Services Agreement and Agreement for Services become integral part of Minutes.

12. CONSIDER APPROVAL OF AGREEMENT FOR AIRPORT ENGINEERING DESIGN

Commissioner Gowen made motion to approve Agreement for Airport Engineering Design to fund the design of a paved apron improvement at Davis Field. GDOT will pay 75% and County will pay 25%. The 100% cost of the design is \$44,425.00. We will be using Passero and Associates to complete this. Motion was seconded by Commissioner Benefield, Board voted; motion carried unanimously.

13. CONSIDER APPROVAL OF PURCHASE OF POWER-LOAD COT FASTENER (MODEL 6390)

Bids were received as follows:

Stryker Medical - \$21,848.94 Power Load

Stryker Medical - \$20,028.87 - Cot

Ferno - \$36,464.69

Commissioner Jones made motion to approve purchase of Power-Load Cot Fastener (Model 6390) to Stryker Medical for \$41,877.81. Motion was seconded by Commissioner Benefield, Board voted; motion carried unanimously. This power loader is for the ambulance that we are purchasing, once purchased, we will be reimbursed by our insurance.

14. CONSIDER APPROVAL OF TRADE IN AND PURCHASE OF 930 M WHEEL LOADER

Commissioner Benefield made motion to trade in and purchase 930 M Wheel Loader and finance for 60 months, from Caterpillar Finance' total cost would be \$115,620.00. Motion was seconded by Commissioner Jones, Board voted; motion carried unanimously.

15. ACKNOWLEDGE RECEIPT OF JANUARY, 2021 WELLNESS REPORT

The Board acknowledged receipt of January, 2021 Wellness Report. Wellness screenings for county employees will be March 16 and 17.

16. PUBLIC COMMENTS: (PLEASE LIMIT TO 3 MINUTES)

County Administrator Raulerson reported on the following projects:

Engineering plans are being taken for septic system at Traders Hill, once received, will send out bids for new septic system.

Waiting on roll up doors for concession at Bethune Gym.

Construction meeting to be held concerning St. Mary's River Bluff and Colonial Way/Settlers Village road projects.

Awaiting to hear from GDOT on engineering plans for drainage at Camp Pinckney.

Third Street paving has been added to 2021 LMIG priority.

Ashley Gowen, Executive Director, Development Authority, was present with update and stated that Joint Development Authority Meeting was held yesterday. She reported that Project Managers are working from home, and Regional Manager has resigned and position is being filled by Michelle Shaw. Joint Development Authority meetings are being held with zoom meetings. The next Development Authority meeting is March 10 at 10:30 at the McDonald Building facing the Depot Building.

Sheriff Phillips was present and thanked the Board for support of E911 Advisory Board. Mr. Phillips informed the Board that his office is completing inventory list and will be updated as needed, and evidence staff is also available.

17. COMMISSIONERS' COMMENTS

Commissioner Benefield stated that she is not happy with vaccine availability and information.

Commissioner Jones stated that he is receiving good comments from the use of Bethune Gym, the road department on fixing roads, and also receiving growing concerns of trash around cans.

Commissioner Gowen thanked all in attendance and for making Charlton County better.

18. EXECUTIVE SESSION (IF REQUIRED)

None.

19. NEXT BOC MEETING, THURSDAY, MARCH 4, 2021, BOC CONFERENCE ROOM 6:00 P.M.

20. ADJOURN

Commissioner Benefield made motion to adjourn meeting at 6:40 p.m. Motion was seconded by Commissioner Gowen, Board voted; motion carried unanimously.

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James E. Everett, Chairman

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Jenifer Nobles, County Clerk