

**Charlton County Board of
COMMISSIONERS**

PROJECT:

100 KW 120/208 Generator (LP)

REQUEST FOR PROPOSAL

PROPOSAL DUE:

February 17,2020 5PM

EST

REQUEST FOR PROPOSAL
100 KW 120/208 Generator (LP)

PURPOSE:

The Charlton County Board of Commissioners is soliciting proposals to purchase new 100 KW 120/208 Generator (LP). It shall be the intent of these specifications to cover the furnishing and delivery of new Generator for Charlton County EMA. The specifications provided herein are not intended to be restrictive and are presented as representative of the type, quality and quantity of goods sought. Vendors are encouraged to respond with equivalent products that meet the intent of the specifications. Prices are to be given with FOB destination.

SUBMISSION:

One (1) original and two (2) copies of required proposal documents must be submitted in a sealed envelope marked with **A New 100 KW 120/208 Generator (LP)** , due date, and the firm's name and address to the address below. Please review all documents pertaining to this request before submitting requested information.

U.S. Postal Service:

Charlton County Board of Commissioners
68 Kingsland Drive, Suite B
Folkston, GA 31537

FEDEX/UPS Deliveries

Charlton County Board of Commissioners
68 Kingsland Drive, Suite B
Folkston, GA, 31537

Proposals will be accepted at the above address until Monday, February 17, 2020 and immediately after will be publicly opened and vendor names only will be read aloud to allow for possible negotiations. Proposals received after the required time or in any other location will not be accepted. Charlton County will not be held liable for misdirected deliveries nor deliveries that are late due to shipping carrier. Neither faxed nor email submissions will be accepted.

The County reserves the right to reject any one or all submissions, or any part of any submission, to waive any informality in any submission and to award a contract deemed to be in the best interest of the County.

The proposer's submitted offer must be valid for a minimum of ninety (90) days.

All technical questions regarding this request shall be directed to Charlton County EMA, in writing, at no later than 5 business days prior to proposal due date. No phone calls please as verbal comments regarding this purchase will be non-binding.

Descriptive literature, brochures, catalogs, drawings, photos, references and other information which will be used to evaluate and award the bid may be submitted with proposal, and will become property of the County for the official records.

The equipment shall be delivered with full instructions provided to Charlton County EMA personnel on operations, care, and maintenance of apparatus at the purchaser's location.

Shipping: All equipment will be shipped via the best means so as to arrive on time at Charlton County EMA 426 Rosa Park Road Folkston, GA 31537. All prices quoted in the Request for Quotation Response Schedule will be FOB Destination.

Shipping Damage: Neither Charlton County nor or its employees will not be responsible for damaged equipment resulting from packaging, packing, or transportation.

AWARD:

The contract to purchase will be awarded to the most responsible, responsive bidder(s) whose submission, conforming to the solicitation, will be most advantageous to Charlton County – price and other factors considered, such as quality of the equipment conformity to the specifications, delivery timeframe and warranty. Any proposer who is in default to Charlton County at the time of submittal of the proposal shall have that proposal rejected. Charlton County reserves the right to clarify any terms with the concurrence of the Vendor; however, any substantial nonconformity in the offer, as determined by Charlton County, shall be deemed non-responsive and the offer rejected.

A response to an RFP is an offer to contract with Charlton County Board of Commissioners based upon the terms, conditions, and specifications contained in the RFP. Proposals do not become contracts unless and until they are executed by Charlton County Board of Commissioners, eliminating a formal signing of a separate contract. For that reason, all of the terms and conditions of the contract are contained in the RFP, unless any of the terms and conditions are modified by an RFP Amendment, a Contract Amendment, or by mutually agreed terms and conditions in the contract documents. Charlton County will issue a Purchase Order once approval to purchase is granted by the Board at an open meeting.

No verbal agreement or conversation with any officer, agent or employee of the County either before or after execution of this Contract shall affect or modify any of the terms of obligations contained in any of the documents comprising said Contract.

HOLD HARMLESS:

The Vendor will, indemnify, defend, and hold harmless the County from loss from all suits, actions, or claims of any kind brought as a consequence of any negligent act or omission by the Vendor. The Vendor agrees that this clause shall include claims involving infringement of patent or copyright. For purposes of this document, "County" and "Vendor" includes their employees, officials, agents, and representatives. "Vendor" also includes subcontractors and suppliers to the Vendor. The word "defend" means to provide legal counsel for the County or to reimburse the County for its attorney's fees and costs related to the claim.

SEVERABILITY:

In the event that any provision of this contract shall be adjudged or decreed to be invalid, such ruling shall not invalidate the entire Agreement but shall pertain only to the provision in question and the remaining provisions shall continue to be valid, binding and in full force and effect.

APPLICABLE LAWS:

This contract shall be governed in all respects by the laws of the State of Georgia.

PAYMENT:

Unless otherwise stated, payment will be made within thirty (30) days of the completion of delivery of all items or service, in acceptable condition, to the County and receipt of invoice, whichever is later. The bid price shall be F.O.B. Destination on a delivered and accepted basis at Charlton County EMA 426 Rosa Park Rosa Road Folkston GA 3157. Total price on bidder's proposal sheet must include all items listed in these specifications. Bidder shall compute pricing less Federal and Georgia or Florida state sales taxes, of which Charlton County is exempt, and documentation will be provided upon request.

WARRANTY:

Submit printed information with proposal regarding standard manufacturer's warranty and extended warranty options, if available.

EXCEPTIONS/VARIATIONS:

Any exceptions or variations to the specifications are to be clearly noted.

TERMINATION OF ORDER

A contract may be terminated upon written notice by either party for non-compliance of terms and conditions of contract. If aggrieved party's complaint(s) can be corrected within seven (7) days, the purchase order may be continued with written consent of both parties; otherwise, the purchase order will be terminated at the end of the seven (7) days.

E-VERIFY COMPLIANCE

U.S. law requires companies to employ only individuals who may legally work in the United States – either U.S. citizens, or foreign citizens who have the necessary authorization. This diverse workforce contributes greatly to the vibrancy and strength of our economy, but that same strength also attracts unauthorized employment.

E-Verify is an Internet-based system that allows businesses to determine the eligibility of their employees to work in the United States. E-Verify is fast, free and easy to use – and it's the best way employers can ensure a legal workforce. **The attached Contractor/Subcontractor Affidavits must accompany proposal submission where applicable.**

REQUEST FOR PROPOSAL
100 KW 120/208 Generator (LP)

PRICING PROPOSAL
RFP

DUE: February 17 2020 5PM EST

Specifications for 100 KW 120/208 Generator (LP)

The following specifications describe the minimum requirements for a new 100 KW 120/208 Generator (LP). The 100 KW 120/208 Generator (LP) proposal shall be equipment that is new, of current design and production model. Any additions, deletions or variations from the following specifications must be noted or the proposal will be rejected. Standard items appearing in the manufacturers published specifications furnished by the offer or shall be included in the proposal unless otherwise noted. One copy of the manufacturers published specifications shall be included in the proposal.

GENERAL PHYSICAL SPECIFICATIONS

Comply YES/ NO

- | | |
|--|-------|
| 1) 100 KW 120/208 Generator | _____ |
| 2) 600 AMP Automatic Transfer switch | _____ |
| 3) 6' x 12' Generator Pad | _____ |
| 4) 100 AMP 10 space Main Breaker Panel | _____ |
| 5) 12 Volt Generator Battery | _____ |
| 6) Disconnection of Existing 30 Kw Generator | _____ |
| 7) generator Grounding | _____ |
| 8) Complete installation of Generator and components | _____ |
| 9) Service manual CD | _____ |
| 10) On site comprehensive service and repair plan | _____ |

Price:	Amount \$ _____
Shipping:	Amount \$ _____
Total Sale Price:	Amount \$ _____
Total Days from order to delivery:	_____ Days

Option: Fixed Price (Purchase 1-20 over 3 yr contract) Amount \$ _____

On-Site Comprehensive service & Repair Plan Amount \$ _____ (Per Yr)

Technical Support Amount \$ _____ (Per Yr)

Warranty & On-site Service details:

The following statement must be signed and submitted with bid. Failure to sign this statement will render bid invalid.

"I certify that this bid is made without prior understanding, agreement or connection with any corporation, firm or person submitting a bid for the same materials, supplies, or equipment, and is in all respect fair and without collusion or fraud. I understand that collusive bidding is a violation of State and Federal law and can result in fines, prison sentences, and civil damage awards. I agree to abide by all conditions of this bid, and certify that I am authorized to sign this bid for the bidder. (O.C.G.A. 50-5-67). I further certify that the provisions of the official code of Georgia annotated 45-10-20 et seq. have not and will not be violated in any respect."

Company Name

Person Authorized to Sign

Name: _____

Name: _____

Street: _____

Title: _____

City: _____

Signature: _____

State: _____ Zip: _____

Telephone Number: () _____

Fax Number: () _____

E-mail Address: _____

This _____ Day of _____, 2015

Sworn to and subscribed before this _____ day of _____ 201_.

Notary Public _____ My commission expires: _____

Contractor Affidavit under O.C.G.A. § 13-10-91(b)(1)

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of Charlton County, GA has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number

Date of Authorization

Name of Contractor

Name of Project

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, _____, 201_ in _____(city), _____(state).

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME
ON THIS THE _____ DAY OF _____, 201_.

NOTARY PUBLIC

Subcontractor Affidavit under O.C.G.A. § 13-10-91(b)(3)

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with _____ (name of contractor) on behalf of Charlton County, GA has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned subcontractor will continue to use the federal work authorization program throughout the contract period and the undersigned subcontractor will contract for the physical performance of services in satisfaction of such contract only with sub-subcontractors who present an affidavit to the subcontractor with the information required by O.C.G.A. § 13-10-91 (b). Additionally, the undersigned subcontractor will forward notice of the receipt of an affidavit from a sub-subcontractor to the contractor within five business days of receipt. If the undersigned subcontractor receives notice that a sub-subcontractor has received an affidavit from any other contracted sub-subcontractor, the undersigned subcontractor must forward, within five business days of receipt, a copy of the notice to the contractor. Subcontractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number

Date of Authorization

Name of Subcontractor

Name of Project

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, _____, 201_ in _____ (city), _____ (state).

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME
ON THIS THE _____ DAY OF _____, 201_.

NOTARY PUBLIC

STATEMENT OF PROPOSER'S QUALIFICATIONS

(To be subscribed and sworn to before a notary public)

The proposer submits the following statement of proposer's qualification for consideration by the Owner.

Legal Name of Proposer/Firm: _____

Street Address: _____

Telephone Number: _____

Fax Number: _____

Email Address: _____

When Organized: _____

Where Incorporated: _____

Number of years engaged in the contracting business
under the present firm name: _____

Plan of Organization: Proprietorship Corporation Partnership

The proposer has never refused to sign a contract at the original bid. ___T___F

The proposer has never been declared default on a contract. ___T___F

The proposer has never been debarred by the Federal Government ___T___F

Remarks: _____

The foregoing statement of qualifications is submitted under oath.

Under oath, I certify that I am a principal or other representative of the firm of

and I am authorized by it to execute the foregoing offer on its behalf. I am a principal person of the foregoing with management responsibility for the foregoing subject matter and as such, I am personally knowledgeable of all its pertinent matters. The foregoing statements of facts in the foregoing proposal are true.

I certify that this proposal is made without prior understanding, agreement, or connection with any corporation, firm or person submitting a proposal for the same materials, labor supplies or equipment and is in all respects, fair and without collusion or fraud. We understand collusive bidding is violation of state and federal law and can result in fines, prison sentences and civil damage awards. We agree to abide by all conditions of this proposal.

The full name and addresses of persons and firms interested in the foregoing proposal as principals are as follows:

Date: _____

Legal Name of Firm: _____

By (Signature): _____

Printed Name: _____

Title: _____

Sworn to and subscribed before this _____ day of _____ 201_.

Notary Public

My commission expires: _____